

TRUCKING GUIDELINES

Definition:

An Independent Truck Operator/Owner (ITO) is an individual, partnership, or principal stockholder of a corporation who owns or holds a vehicle under lease and who contracts that vehicle and the owner's services to an entity, which provides construction services for a city project.

Requirements:

ITOs are exempt from prevailing wage rate requirements under the LDB city ordinance. Contractors using ITOs must provide the city with bona fide demonstration of status of such entities **prior** to the final award of any contract. The contractor must provide:

- A Cab Card, and
- Valid Driver's License and Registration; AND
- Any four (4) of the following:
 - (1) Identification of a registered trade name and location of a telephone listing under that name;
 - (2) A contractor's license;
 - (3) A subcontractor's bond;
 - (4) Proof of worker's compensation insurance coverage;
 - (5) If the subcontractor is a partnership, a copy of the executed partnership agreement and Federal Tax Identification Numbers applicable to that partnership agreement
 - (6) A copy of the previous year's tax filing (**NOTE: Nothing else will be required if this is submitted**)
 - (7) Any other determination regarding status as defined by the state or Federal Department of Revenue.

Truckers working for a contractor or subcontractor must be paid the prevailing wage rate according to the Labor/Driver/Operator classification in the current wage decision, and must be included on employee payrolls.

IMPORTANT:

Failure to provide the requested documentation will disallow the "subcontractor status" and the individual(s) will be included on the engaging company's payroll as employees, receiving pay as identified by the Prevailing Wage Rates applicable to the project.